**HEADED PAPER OF THE UNIVERSITY**

To the Seed Projects Evaluation Panel (SPEP)

The University of xxxx is pleased to submit this letter in support of the application entitled ***title of the seed project***, which will be submitted by Prof./Dr. ………..of the University of …...(as PI) and whose local project coordinator is Prof./Dr. …………

I, the undersigned xxxx, as Head of the interested Department *(or another official representative of the university)*, guarantee that the PI/local coordinator holds an employment contract at this University covering the entire duration of the envisioned project (till December 2026).

I therefore confirm our commitment in supporting the project with the resources (human resources, instruments, etc.) as indicated in the project proposal.

If the proposal will be approved, this University will take full responsibility of:

* monitoring and manage the project and the people involved
* respecting the financial rules and regulations as indicated in the call
* in case of change of the PI/local coordinator during the project (e.g. transfer to another institution), proposing a replacement.

Best regards,

Xxxx

Place, date